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Memorandum

TO : Director of Training

DATE: 7 November 1963

FROM : Acting Chief/JOTP

SUBJECT: Weekly Activities Report #39
30 October - 5 November 1963

A. SIGNIFICANT ITEMS

Nothing to report.

B. NORMAL ACTIVITIES

1. The Integrated Program

a. Because of problems in the nursery school care of her four year old child, JOT wife [REDACTED] requested half-time duty. This was not possible, so she has gone on LWOP for six months. Her performance in NE Division was commendable.

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b. JOT wife [REDACTED] enrollment in the CI Familiarization Course was cancelled when it became evident that this training would not be necessary for her projected contract employment in a clerical capacity when her husband is assigned to the field. She is spending the two weeks more profitably in orientation to operations in [REDACTED]

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c. JOT wives [REDACTED] are currently attending the CI Familiarization Course. This enrollment was recommended by their Divisions.

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2. All preparations for the move are being made with [REDACTED] in charge. Assignments of individuals for line of sight and other duties have been made.

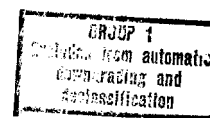
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3. C/JOTP is in California at the "One Hundred Universities Program" and will return to the office on 12 November.

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4. Assignments of the JOT's who have completed the Basic Paramilitary Course have been made. Since the weather continued excellent, schedule of jumps was completed ahead of the estimated time. Therefore these JOT's will return to headquarters on the 7th and will have interviews with the divisions on the 8th.

DOC	6	REV DATE	20-7-8/	BY	006/99
ORIG COMP		OPI	11	TYPE	01
ORIG CLASS	C	PAGES	3	REV CLASS	C
JUST	22	Approved For Release 2001/04/09 : CIA-RDP78-06084A000400080013-9			

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5. All reports from JOT's indicate that the IPC Course is off to a good start with a good deal of enthusiasm by the students.

6. The Mother of [REDACTED], assigned to ORR, died on 23 October.

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C. RECRUITMENT ACTIVITIES

See attachment.

D. PERSONNEL MATTERS

Nothing to report.

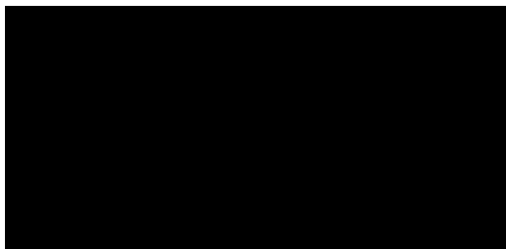
E. TROUBLESOME MATTERS

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1. [REDACTED] who entered on duty in the class of July 1962, is resigning to accept a position with a family-operated textile firm.

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Attachment



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